

TERM EMPLOYMENT OPPORTUNITY (12 Months)

Special Investigator

Halifax Nova Scotia

About the Workers' Compensation Board of Nova Scotia

The Workers' Compensation Board of Nova Scotia (WCB) is the province's provider of workplace injury insurance. We inform and inspire Nova Scotians in the prevention of workplace injury. But if it occurs, we support those whose lives it touches by championing a timely return to safe and healthy work. We also provide caring, compassionate support in the wake of workplace tragedy. Our employees describe the culture as Collaborative, Evolving, Service-Minded and Team-Focused.



About the Role

The work of a Special Investigator includes Investigation of allegations of misrepresentation, including fraud, in an effective, efficient, lawful, sensitive, and confidential manner.

Work involves planning and analysing sensitive information and carrying out investigations involving, but not limited to: claimants who commence working while receiving benefits without advising the Board of the employment or income; false statements or failure to notify the Board of a material change in circumstances; employers who forge clearance letters, deduct pay from workers to cover assessment costs, or pressure workers to file no or misleading accident reports; non-compliance with Board legislation or policy; or, service providers who submit claims for services not actually provided. Liaising with federal and provincial agencies to share information and consult with other sources as necessary.

Your Experience & Skills

- Minimum of a 2 year accredited or recognized Criminal Justice Program and/or completion of Post-secondary degree or diploma, preferably in a related social science field such as criminology, forensic crime and intelligence analysis, sociology, psychology.
 - Minimum of 3 years' experience in fraudulent and investigative work.
 - Demonstrated skills in conflict management and negotiation.
- OR
- Minimum Grade 12 or equivalent, plus formal training in investigative techniques
 - Five (5) years' experience in investigative work
 - Previous experience working in fraud investigation would be an asset.



Frequent travel is a requirement of this position. A valid Nova Scotia driver's license is required and willingness to use own vehicle on a regular basis in order to carry out the duties of this job. The WCB pays a mileage allowance for the incumbent's use of the vehicle.

We offer a competitive compensation package ranging from \$69,444 - \$86,722.

Application Details

Please email your resume and cover letter as one document with your name and the job title in the document title (Microsoft Word format) to hrdept@wcb.ns.ca by **4 pm on March 8.**
In the subject line of your email, please quote competition number: JV 35-24 EXT Special Investigator.

We thank all candidates for their interest. Selected candidates will be contacted to participate in interviews (virtual or in-person). *Please note:* WCB is required to check all employment references before presenting an offer to the successful candidate.

Diverse & Inclusive Workplace

The WCB Nova Scotia is an equal opportunity employer, committed to an inclusive workplace culture and an accessible work environment where diversity thrives.

The WCB Nova Scotia is the province's provider of workplace injury insurance. Our people are safety champions with a caring, compassionate and can-do-attitude. At the WCB Nova Scotia, every employee is an important contributor to our organization's corporate goals. We strive to advance our inclusive workplace culture by weaving the social, cultural, visible, and invisible differences of our employees into our way of work. We also take inspiration from the diverse communities we serve across Nova Scotia.

We have adopted a foundational Inclusive Workplace Policy that strives to build upon our core values of safety, care and compassion. We stay in practice to increase our cultural competency and strengthen our relationships with community.

The WCB Nova Scotia is committed to an inclusive recruitment process and workplace that is accessible and accommodating to individuals with disabilities and other protected characteristics to support their full participation in the recruitment process and workplace.

Accommodation Request

WCB Nova Scotia is an equal opportunity employer that is committed to working with job candidates and employees to request reasonable accommodation in a confidential manner.

To request accommodation, please contact the Human Resource team by email at hrdept@wcb.ns.ca. All information received will be kept confidential.

