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**At its meeting on January 28<sup>th</sup> 2016 the Workers' Compensation Board of Directors:**

- Welcomed Rod Burgar as the new Chair of the Board of Directors.
- Received the following administrative policies as part of their annual review process: Code of Conduct; Conflict of Interest; Occupational Health, Safety and Wellness and Privacy.
- Approved the proposed schedule of activities to develop the 2017 Operational Plan and Budget.
- Provided input on the draft text for the 2015 Annual Report.
- Received the results of the 2015 Employee Opinion Survey for the WCB Nova Scotia.
- Received an update on the Business Transformation Advancement Program including an education item on business case development.
- Approved the Stage Gate Plan for Online Channels under the Business Transformation Advancement Program.
- Confirmed the approach to the renewal of contracts with the Office of the Employer Advisor and the Office the Worker Counsellor.
- Discussed a number of governance related topics including upcoming development needs for Board members and an update on the term schedule of Board members.
- Received an update from the CEO on activities and developments since the previous Board meeting.

*Please note that new and revised Policies are distributed to all Policy Manual holders. The Policy Manual is available at regional public libraries, and is posted on the Workers' Compensation Board of Nova Scotia's website, [www.wcb.ns.ca](http://www.wcb.ns.ca)*

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*Chair*  
Rod Burgar

*Deputy Chair*  
Chris Power

*Employer Representatives*  
*Directors*  
Phillip Veinotte  
Luc Erjavec  
Angus Bonnyman  
Duncan Williams

*Worker Representatives*  
*Directors*  
Janet Hazelton  
Betty Jean Sutherland  
Jeff Brett