

5668 South Street Post Office Box 1150 Halifax, Nova Scotia B3J 2Y2

## **Highlights**

Highlights of the meeting of the Board of Directors of the Workers Compensation Board of Nova Scotia.

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## At its meeting on September 27<sup>th</sup> the Workers' Compensation Board of Directors:

- Received a report from the Chair of the Governance and Policy Committee on discussions at the September 27<sup>th</sup> 2018 meeting of the Committee including:
  - The Committee received an update on the Occupational Health, Safety and Wellness Report of the Workers' Compensation Board for the quarter ended June 30<sup>th</sup>, 2018.
  - The Committee received an education item on performance reporting at the WCB Nova Scotia.
  - The Committee received an update on operational performance for the quarter ended June 30<sup>th</sup>, 2018.
  - ➤ The Committee recommended and the Board of Directors approved its report to the community for the quarter ended June 30<sup>th</sup>, 2018.
  - > The Committee received an update from the Chair on activities and developments since the previous Board meeting.
  - > The Committee conducted a review of its Terms of Reference. No revisions were identified by the Committee.
- Received a report from the Chair of the Finance, Audit and Risk Committee on discussions at the September 17<sup>th</sup> 2018 meeting of the Committee including:
  - > The Committee recommended and the Board of Directors approved the financial statements for the quarter ended June 30<sup>th</sup>, 2018.
  - The Committee received an overview of items that have been identified in the third quarter of 2018 that could pose operational, stakeholder, reputational or financial risks to the organization.
  - The Committee received an update on the organizational rollout of Enterprise Risk Management.
  - ➤ The Committee received an update from management on procurement activity for the quarter ended June 30<sup>th</sup>, 2018.
  - > The Committee received an inventory of plans that are in place to address disaster recovery and business continuity issues.
  - > The Committee recommended and the Board of Directors approved minor revisions to the Terms of Reference for the Committee.
- Received a report from the Chair of the Investment Committee on discussions at the June 7<sup>th</sup> meeting of the Committee including:
  - > The Committee received a report on investment performance for the quarter ended June 30<sup>th</sup>, 2018.
  - ➤ The Committee conducted its annual review of the Statement of Investment Policies and Objectives (SIPO). The Committee recommended and the Board of Directors approved minor revisions to the SIPO.
  - The Committee conducted its annual review of the Terms of Reference for the Committee. No revisions were identified by the Committee.
  - > The Committee provided preliminary input on its year-end evaluation of Investment

- Advisory Services.
- > The Committee recommended and the Board of Directors approved an extension of its contract with Mercer Canada Limited to December 31<sup>st</sup>, 2019.
- Received the regular report from the CEO on activities and developments since the previous Board meeting.
- Considered the first draft of their meeting calendar for 2019 and approved the 2018-2019 macro agenda for inclusion in the Corporate Governance Manual.

Please note that new and revised Policies are distributed to all Policy Manual holders. The Policy Manual is available at regional public libraries, and is posted on the Workers' Compensation Board of Nova Scotia's website, www.wcb.ns.ca

Chair Rod Burgar

Deputy Chair Robert Patzelt Employer Representatives

Directors

Luc Erjavec

Angus Bonnyman

Duncan Williams

Steve Ashton

Worker Representatives
Directors
Janet Hazelton
Betty Jean Sutherland
Jeff Brett
Rick Clarke