WORK SAFE, FOR LIFE

WORKERS' COMPENSATION BOARD OF NOVA SCOTIA

5668 South Street Post Office Box 1150 Halifax. Nova Scotia B3J 2Y2

Highlights

Highlights of the meeting of the Board of Directors of the Workers Compensation Board of Nova Scotia.

Tel: 902-491-8999 Fax: 902-491-8002 Toll Free: 1-800-870-3331 Internet Address: http://www.wcb.ns.ca

At its meeting of September 23rd the Workers' Compensation Board of Directors:

- Acknowledged the resignation of John Hugh MacArthur as a worker representative on the Board of Directors of the Workers' Compensation Board of Nova Scotia (WCBNS).
- Received and approved a report from the Chair of the Investment Committee on discussions at the September 12th meeting of the Committee:
 - The Committee approved the investment report for the quarter ended June 30th 2014 including a summary of investment performance for the period;
 - > The Committee approved revisions to the Statement of Investment Policies and Objectives including:
 - Updating the definition of Canadian equity and permitted investments to include limited partnerships;
 - Elimination of two different benchmarks for global equities as a result of the addition of Baillie Gifford as a global investment manager. The Morgan Stanley Capital International All Country World Net Total Return Index (in Canadian Dollars) is now the benchmark for the full 20% global equity allocation; and
 - Updating the Bond and Cash and Short-term benchmarks for name changes that occurred during the year from DEX to FTSE TMX.
 - Received an update on the status of the Request for Proposal for Delegated **Investment Services:**
 - The Committee deferred its annual review of the Terms of Reference for the Committee to its December meeting.
- Received and approved a report from the Chair of the Governance and Policy Committee on discussion at the September 22nd meeting of the Committee:
 - ➤ The Committee received the WCBNS Occupational Health, Safety and Wellness Report for the guarter ended June 30th 2014;
 - > The Committee received an update from the Chair on recent activities since the last Board meeting;
 - > The Committee received an update on the meetings of the Occupational Health and Safety Advisory Council held in July, August and September;
 - > The Committee recommended and the Board approved a minor revision to the Terms of Reference of the Committee to reflect a change in the timing of the Committee's review of the CEO succession plan.
 - The Committee recommended and the Board approved the macro agenda covering the period September 2014 to June 2015 for inclusion in the Corporate Governance Manual.
 - > The Committee deferred its meeting with the Co-Chairs of the Occupational Health and Safety Advisory Council to a later date.

- Received and approved a report from the Chair of the Finance, Audit and Risk Committee on discussions at the September 22nd meeting of the Committee:
 - ➤ The Committee received and the Board approved the financial statements and report to the community for the quarter ended June 30th 2014;
 - ➤ The Committee received and accepted a report on operational performance, a report on procurement and the Officers' Certificate for the quarter ended June 30th 2014.
 - ➤ The Committee received an overview of items that have been identified in the third quarter of 2014 that could pose operational, reputation or financial risks to the organization;
 - The Committee received an update on the organizational rollout of Enterprise Risk Management;
 - > The Committee conducted its annual review of the Terms of Reference for the Committee. No revisions were identified;
 - ➤ The Committee received an inventory of plans that are in place to address disaster recovery and business continuity issues.
 - ➤ The Committee met with the Internal Auditor to receive two audit reports and a progress report on the planning for the 2015 Internal Audit Workplan.
- Received the regular reports from the CEO on activities and developments since the previous Board meeting.
- Received the mid-year reports from the Office of the Employer Advisor and the Office of the Worker Counsellor Program.
- Met with the winners of the WCBNS's Inspire Awards.
- Received an update on work that has been completed to date on the Fishing Safety Action Plan.
- Received draft 2015 business plans and budgets for the Office of the Employer Advisor and the Office of the Worker Counsellor Program. The Board deferred a decision on the proposed business plans and budgets until their next meeting.

Please note that new and revised Policies are distributed to all Policy Manual holders. The Policy Manual is available at regional public libraries, and is posted on the Workers' Compensation Board of Nova Scotia's website, www.wcb.ns.ca

Chair Elaine Sibson

Deputy Chair Chris Power Employer Representatives

Directors

Jim Melvin

Philip Veinotte

Luc Erjavec

Angus Bonnyman

Worker Representatives
Directors
Janet Hazelton
Betty Jean Sutherland
Dean Tupper