

PERMANENT EMPLOYMENT OPPORTUNITY

Technical Systems Analyst *Halifax Nova Scotia*

About the Workers' Compensation Board of Nova Scotia

The Workers' Compensation Board of Nova Scotia (WCB) is the province's provider of workplace injury insurance. We inform and inspire Nova Scotians in the prevention of workplace injury. But if it occurs, we support those whose lives it touches by championing a timely return to safe and healthy work. We also provide caring, compassionate support in the wake of workplace tragedy. Our employees describe the culture as Collaborative, Evolving, Service-Minded and Team-Focused.

About the Role

The *Technical Systems Analyst (TSA)* is the authoritative expert at the WCB in their technical area. The TSA advises and educates staff and management on new technologies, any integration and impact issues for new projects/initiatives, provides Tier 2/3 Operational Support, and is responsible for the integrity and availability of the entire WCB technical infrastructure.

Work of the *Technical Systems Analyst* also includes responsibility for connectivity and data restoration with the disaster recovery site within a short period of time in the event of a disaster. The TSA is responsible maintaining and safeguarding our internet domain identity and address mappings on DNS servers and ISP accounts managed by external agencies; maintaining and upholding internet usage and security policy with the WCB while keeping abreast of emerging security trends so as to provide augmentation to policy where and when appropriate; maintaining historical logging of internet activity in the interest of identifying security breaches or usage policy infractions.

Your Experience & Skills

- A university degree in computer science or related field, such as mathematics, engineering or physics, plus 3-5 years of progressively responsible experience in IT Infrastructure

OR

- A university degree plus completion of a one year certificate program in IT from a recognized technical school, plus 3-5 years of progressively responsible experience in IT Infrastructure.

OR

- Graduation from a community college or technical school two or three year program in IT, plus 3-5 years of progressively responsible experience in IT Infrastructure.

AND

- Extensive knowledge and a minimum of 3-5 years of experience in some (or all) of the following systems and areas will be considered an asset:
 - SaaS, IaaS, and PaaS in Microsoft Azure or other cloud providers,

- Microsoft 365 (Exchange Online, SharePoint Online, Teams, OneDrive),
- Security and Compliance (ex. Microsoft Defender Suite, Sentinel, DLP),
- Intune (Mobile Device Management)
- Active Directory / Azure Active Directory – Group Policies, conditional access,
- Windows Server as well as installing, configuring, and managing VMware virtual environments and Citrix Virtual Apps and Desktop environments.
- Networking (CISCO/Aruba) and Firewall Management

We offer a competitive compensation package ranging from \$73,209 - \$91,452.

Application Details

Please email your resume and cover letter as one document with your name and the job title in the document title (Microsoft Word format) to hrdept@wcb.ns.ca **by 4 pm on June 27th, 2025.** In the subject line of your email, please quote competition number: JV 44-25 EXT Technical Systems Analyst.

We thank all candidates for their interest. Selected candidates will be contacted to participate in interviews (virtual or in-person). Please note: WCB is required to check all employment references before presenting an offer to the successful candidate.

Diverse & Inclusive Workplace

The WCB Nova Scotia is an equal opportunity employer, committed to an inclusive workplace culture and an accessible work environment where diversity thrives.

The WCB Nova Scotia is the province's provider of workplace injury insurance. Our people are safety champions with a caring, compassionate and can-do-attitude. At the WCB Nova Scotia, every employee is an important contributor to our organization's corporate goals. We strive to advance our inclusive workplace culture by weaving the social, cultural, visible, and invisible differences of our employees into our way of work. We also take inspiration from the diverse communities we serve across Nova Scotia.

We have adopted a foundational Inclusive Workplace Policy that strives to build upon our core values of safety, care and compassion. We stay in practice to increase our cultural competency and strengthen our relationships with community.

The WCB Nova Scotia is committed to an inclusive recruitment process and workplace that is accessible and accommodating to individuals with disabilities and other protected characteristics to support their full participation in the recruitment process and workplace.

Accommodation Request

WCB Nova Scotia is an equal opportunity employer that is committed to working with job candidates and employees to request reasonable accommodation in a confidential manner.

To request accommodation, please contact the Human Resource team by email at hrdept@wcb.ns.ca. All information received will be kept confidential.