

PERMANENT EMPLOYMENT OPPORTUNITY

Manager of Employer Compliance *Halifax Nova Scotia*

About the Workers' Compensation Board of Nova Scotia

The Workers' Compensation Board of Nova Scotia (WCB) is the province's provider of workplace injury insurance. We inform and inspire Nova Scotians in the prevention of workplace injury. But if it occurs, we support those whose lives it touches by championing a timely return to safe and healthy work. We also provide caring, compassionate support in the wake of workplace tragedy. Our employees describe the culture as Collaborative, Evolving, Service-Minded and Team-Focused.

We wanted to let you know that WCB will be moving from our current Halifax location to a new space at 137 Venture Run, Dartmouth in September 2025.

About the Role

The Manager of Employer Compliance (the Manager) assumes responsibility for leadership and management of a compliance team that handles cases related to Duty to Cooperate, re-employment and registration and payroll obligations for employers across Nova Scotia.

Reporting to the Vice President, Prevention and Employer Engagement, the Manager supports the organization's vision and strategic objectives by ensuring compliance with legislative and policy requirements while fostering fair and effective enforcement practices

The Manager is accountable for meeting service and performance goals related to compliance by understanding the needs of interested parties and leading their team to conduct assessments, resolve cases efficiently, and promote adherence to legislative requirements.

The Manager leads the organization's compliance framework and ensures the efficient and effective operations of the unit. This includes all aspects of human resource management, such as selecting, developing, leading, and managing the performance of their team to ensure high standards of service delivery.

Your Experience & Skills

- A university degree in Business, Social Sciences, Health discipline, or a related field.
- A minimum of five (5) years' experience in a senior decision making capacity, building inter and cross departmental partnerships, negotiation, project management, strategic leadership, and leading teams; and three (3) of which involved intensive experience in leadership/management capacity.
- Completion of sector recognized professional programs in strategic leadership/management is an asset.

We offer a competitive compensation package ranging from \$ \$90,359 - \$112,951.

Application Details

Please email your resume and cover letter as one document with your name and the job title in the document title (Microsoft Word format) to hrdept@wcb.ns.ca by **4 pm on May 9th, 2025**. In the subject line of your email, please quote competition number: JV 90-25 EXT Manager of Employer Compliance.

We thank all candidates for their interest. Selected candidates will be contacted to participate in interviews (virtual or in-person). Please note: WCB is required to check all employment references before presenting an offer to the successful candidate.

Diverse & Inclusive Workplace

The WCB Nova Scotia is an equal opportunity employer, committed to an inclusive workplace culture and an accessible work environment where diversity thrives.

The WCB Nova Scotia is the province's provider of workplace injury insurance. Our people are safety champions with a caring, compassionate and can-do-attitude. At the WCB Nova Scotia, every employee is an important contributor to our organization's corporate goals. We strive to advance our inclusive workplace culture by weaving the social, cultural, visible, and invisible differences of our employees into our way of work. We also take inspiration from the diverse communities we serve across Nova Scotia.

We have adopted a foundational Inclusive Workplace Policy that strives to build upon our core values of safety, care and compassion. We stay in practice to increase our cultural competency and strengthen our relationships with community.

The WCB Nova Scotia is committed to an inclusive recruitment process and workplace that is accessible and accommodating to individuals with disabilities and other protected characteristics to support their full participation in the recruitment process and workplace.

Accommodation Request

WCB Nova Scotia is an equal opportunity employer that is committed to working with job candidates and employees to request reasonable accommodation in a confidential manner.

To request accommodation, please contact the Human Resource team by email at hrdept@wcb.ns.ca. All information received will be kept confidential.