# CHEQUE DISTRIBUTION WORKERS' COMPENSATION BENEFITS

WCB cheques normally sent through the mail are temporarily available at one of 16 centres across the province. Please look for your postal code in the list below to find the distribution centre where you can pick up your cheque.

You will receive a call when your cheque is available for pick up.

If you have a question related to cheque pick up please do not call the distribution centre location. Call the WCB directly, toll-free, at 1-800-870-3331 or visit us at wcb.ns.ca.

## Identification required for benefit recipients

- WCB claim number
- 1 piece of photo identification, with signature
- 1 piece of non-photo identification

**Note:** If the photo identification does not include the mailing address that matches the address on the cheque, the recipient must provide two pieces of mail with the recipient's name and mailing address that appears on the cheque.

# Identification required for proxy

If you are picking up a cheque on behalf of a WCB benefit recipient, you must have:

- A completed proxy form (available online at **wcb.ns.ca** and at the distribution centre). If you are unable to access the proxy form, the benefit recipient can identify in writing the proxy holder and provide the following information: benefit recipient's name, address, signature and proxy holder name.
- 2 pieces of ID: 1 piece of photo identification, with signature, and 1 piece of non-photo identification

#### **AMHERST**

NS Geomatics Centre 160 Willow St., Amherst

Hours: M-F 8:30 a.m. - 4:30 p.m.

BOK 1KO, BOK 1LO, BOK 1MO, BOK 1YO, BOL 1AO, BOL 1BO, BOL 1CO, BOL 1EO, BOL 1GO, BOL 1HO, BOM 1AO, BOM 1HO, BOM 1PO, BOM 1RO, BOM 1SO, BOM 1VO, BOM 1WO, BOM 1XO and all codes beginning B4H.

## **ANTIGONISH**

Dept. of Community Services 2<sup>nd</sup> Floor 229 Main St., Antigonish

Hours: M, W, F 8:30 a.m. - 4 p.m.

BOH 1AO, BOH 1EO, BOH 1GO, BOH 1HO, BOH 1JO, BOH 1NO, BOH 1RO, BOH 1SO, BOH 1TO, BOH 1VO, BOH 1XO, BOJ 1AO, BOJ 2AO, BOJ 3CO, BOH 1WO, BOJ 2GO, BOH 1MO, BOH 1LO and all postal codes beginning with B2G.

#### BRIDGEWATER

Nova Scotia Community College, Lunenburg Campus 75 High St., Bridgewater Meeting Room off of Lobby (Room #A102C)

**Hours:** M-F 8:30 a.m. – 4:30 p.m. (Except June 10<sup>th</sup>, open 1 - 4:30 p.m. only)

BOJ 1EO, BOJ 1HO, BOJ 1JO, BOJ 1KO, BOJ 1TO, BOJ 2CO, BOJ 2EO, BOJ 2HO, BOJ 2MO, BOJ 2TO, BOJ 2W0, B0J 3G0, B0J 3M0, B0R 1A0, B0R 1C0, B0R 1E0, B0R 1G0, B0R 1H0, B0T 1B0, B0T 1E0, B0T 1GO, BOT 1KO, BOT 1NO, BOT 1PO, BOT 1XO, BOJ 2XO and all postal codes beginning with B4V.

## DARTMOUTH

Nova Scotia Community College, Akerley Campus 21 Woodlawn Rd., Dartmouth Main lobby

Hours: M-F 8:30 a.m. - 4:30 p.m.

BOJ 1PO, BOJ 1WO, BOJ 1YO, BOJ 2JO, BOJ 2KO, BOJ 2LO, BOJ 3AO, BOJ 3BO, BOJ 3HO, BON 1VO, BON 1ZO, BOJ 1NO, B4Z 4B8 and all postal codes beginning with B2V, B2W, B2X, B2Z, B2Y B3A, B3B, B3G, B2T, B2R, B2S, B4C, B4E, B4G, B3E.

## **DIGBY**

Town of Digby 2nd floor (wheelchair accessible entrance in the back of building) 147 First Ave., Digby

Hours: M-F 8:30 a.m. - 4:30 p.m.

BOS 1AO, BOS 1BO, BOS 1CO, BOS 1EO, BOS 1GO, BOS 1KO, BOS 1LO, BOS 1RO, BOS 1SO, BOV 1AO, BOV 1BO, BOV 1CO, BOV 1EO, BOV 1GO, BOV 1HO, BOW 1HO, BOW 1JO, BOW 1MO, BOW 1ZO, BOW 2R0, B0W 2Z0, B0W 3T0, B0S 1H0.

## **GLACE BAY**

Senators Place 633 Main St Glace Bay, NS Use Union Street entrance

**Hours:** M-F 8:30 a.m. – 4:30 p.m.

BOA 1VO and all postal codes beginning with B1A, B1H, B1B, B1G, B1E.

#### **HALIFAX**

Access Nova Scotia Office 300 Horseshoe Lake, Bayers Lake Business Park, Halifax

**Hours:** M-F 8:30 a.m. – 4:30 p.m.

BOJ 1BO and all postal codes beginning with B4B, B3M, B3N, B3P, B3R, B3S, B3V, B3T, B3Z, B3H, B3J, B3K, B3L.

#### **INVERNESS**

Visitor's Information Centre 15756 Central Ave., Inverness

**Hours:** T, Th 8:30 a.m. – 4:30 p.m.

BOC 1GO, BOC 1HO, BOC 1KO, BOC 1LO, BOC 1NO, BOC 1RO, BOE 1CO, BOE 1HO, BOE 1LO, BOE 1NO, BOE 1SO, BOE 1XO, BOE 1YO, BOE 1ZO, BOE 2AO, BOE 2CO, BOE 2HO, BOE 2MO, BOE 2PO, BOE 2WO, BOE 3EO, BOE 2BO, BOE 3AO.

#### KENTVILLE

Nova Scotia Community College, Kingstec Campus 236 Belcher St., Kentville Front atrium

**Hours:** M-F 8:30 a.m. – 4:30 p.m.

BON 1EO, BON 1GO, BON 1HO, BON 1LO, BON 2AO, BON 2EO, BON 2KO, BON 2TO, BOP 1AO, BOP 1BO, BOP 1CO, BOP 1EO, BOP 1GO, BOP 1HO, BOP 1JO, BOP 1MO, BOP 1NO, BOP 1PO, BOP 1RO, BOP 1TO, BOP 1VO, BOS 1NO, BOS 1PO, BOP 1LO, BOP 1WO, BOS 1MO, BON 2GO, BON 2BO and all postal codes beginning with B4R, B4N, B4P.

## **NORTH SYDNEY**

Northside Civic Centre 175 King St., North Sydney (Use main entrance and proceed to canteen)

**Hours:** M, W, F 9 a.m. to 5 p.m.

BOE 1BO, BOE 1TO and all postal codes beginning with B1V, B2A, B1T.

#### **PORT HAWKESBURY**

Nova Scotia Community College, Strait Area Campus 226 Reeves St., Port Hawkesbury Main foyer

**Hours:** T, Th 8 a.m. – 4 p.m.

BOE 1AO, BOE 1JO, BOE 1KO, BOE 1MO, BOE 1PO, BOE 1VO, BOE 1WO, BOE 2GO, BOE 2LO, BOE 2XO, BOE 2YO, BOE 3BO, BOE 3CO, BOE 3JO, BOE 3KO, BOE 3LO, BOE 3MO, BOE 3NO, BOH 1PO, BOH 1KO, BOE 2KO and all postal codes beginning with B9A.

#### **SHELBURNE**

Nova Scotia Community College, Shelburne Campus 1575 Lake Road, Shelburne Main foyer at top of stairs (wheelchair accessible entrance at back of building) Hours: M, W, F 8 a.m. – 4:30 p.m.

BOT 1J0, BOT 1L0, BOT 1S0, BOT 1T0, BOT 1V0, BOT 1W0, BOW 1E0, BOW 1G0, BOW 1P0, BOW 1R0, BOW 1S0, BOW 2E0, BOW 2G0, BOW 2P0, BOW 2S0, BOW 3B0, BOW 3J0, BOW 3N0, BOW 1C0, BOW 2T0.

#### **STELLARTON**

Nova Scotia Community College, Pictou Campus 39 Arcadia St., Stellarton, Room C114 Use back entrance, back parking lot **Hours:** M-F 8:30 a.m. – 4:30 p.m.

BOK 1AO, BOK 1BO, BOK 1CO, BOK 1GO, BOK 1HO, BOK 1JO, BOK 1NO, BOK 1PO, BOK 1RO, BOK 1SO, BOK 1TO, BOK 1WO, BOK 1XO, BOK 1X1, BOK 2AO, BOJ 2RO, BOK 1X2, BOK 1ZO and all postal codes beginning with B2H.

# **SYDNEY**

Sydney Civic Centre 320 Esplanade, Sydney **Hours:** M-F 8:30 a.m. – 5 p.m.

All postal codes beginning with B1W, B1C, B1L, B1M, B1N, B1P, B1R, B1S, B1J, B2E, B1K, B2J, B1X, B1Y.

#### TRURO

Nova Scotia Community College, Truro Campus 36 Arthur St., Truro Main foyer at Forrester Hall

**Hours:** M-F 8 a.m. – 5 p.m.

BOK 1V0, BOM 1B0, BOM 1C0, BOM 1G0, BOM 1J0, BOM 1K0, BOM 1L0, BOM 1M0, BOM 1N0, BOM 1Z0, BOM 2A0, BON 1C0, BON 1K0, BON 1T0, BON 1W0, BON 1X0, BON 2C0, BON 2H0, BON 2J0, BON 2M0, BON 2N0, BON 2P0, BON 2R0, BON 2L0, BON 1P0, BON 1Y0, BON 1J0, BOK 1E0 and all postal codes beginning with B2N, B6L.

#### YARMOUTH

Nova Scotia Community College, Burridge Campus 372 Pleasant St, Yarmouth Room B152 (Main floor in Student Common Area) **Hours:** T, Th 8: 30 a.m. – 4:30 p.m.

BOW 1BO, BOW 1LO, BOW 1WO, BOW 1XO, BOW 1YO, BOW 2AO, BOW 2BO, BOW 2CO, BOW 2HO, BOW 2JO, BOW 2KO, BOW 2LO, BOW 2MO, BOW 2VO, BOW 2WO, BOW 2XO, BOW 2YO, BOW 3EO, BOW 3MO, BOW 3PO, BOW 3SO and all postal codes beginning with B5A.